



Management System Certification Stage 1 Audit Report

Organization:	PT. Chitose Internasional Tbk.				
Address:	HO: Jl. Industri III No. 5 Km. 8,7 Leuwigajah, Cimahi Jawa Barat Plant 1: Jl. Industri III No. 5 Km. 8,7 Leuwigajah, Cimahi Jawa Barat WH: Warehouse Finish Good - Jl. HMS Mintaredja Baros Cimahi Jawa Barat				
Standard(s):	ISO 9001:2015		Accreditation Body(s): UKAS, BSN/KAN		
Representative:	Mr Agung Tri Wahyu				
Site(s) audited:	Off Site		Date(s) of audit(s):	9 September 2020	
EAC Code:	23	NACE Code:	36.11, 36.15	Technical Area code:	QM 23.2
Effective No. of Personnel:	529		No. of Shifts:	3	
Lead auditor:	Tri Tenoyo		Additional team member(s):	-	
Additional Attendees and Roles:	-				
This report is confidential and distribution is limited to the audit team and attendees, client representative and the SGS office.					

1. Audit objectives

The objectives of this audit were:

To determine conformity of the management system, or parts of it with audit criteria and its:

- ability to ensure applicable statutory, regulatory and contractual requirements are met,
- effectiveness to ensure the client can reasonably expect to achieve specified objectives and to identify as applicable areas for potential improvement

Specific Objectives of Stage 1 audit :-

- to obtain pertinent information to provide for stage 2 audit effectiveness and planning; including an evaluation of the client's location and site specific conditions, a collection of information related to the processes, **equipment used** and operations within the scope of the management system, **levels of control established (particularly in the case of multi-site clients)** and identification of key performance or significant aspects and objectives.
 - to evaluate the state of readiness of the management system for the stage 2 audit, including an evaluation of internal audit and management review planning and performance and a determination of the overall level of implementation of the management system;
 - to confirm the planned arrangements and resources for the Stage 2 audit.
 - to provide feedback to the organization to facilitate continual improvement.
- *Note: A management system certification audit is not a legal compliance audit*

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2. Audit scope

Current Scope: "Manufacture of Metal Chair, Nursing Bed" Ext to Scope : "Woodline & C-PRO"
Proposed New Scope : "Manufacture of Metal Chair, Nursing Bed, Woodline & C-PRO"

For multi-site audits an Appendix listing all relevant sites and/or remote locations has been established (attached) and agreed with the client N/A Yes No

For integrated audits, confirm the current level of the client's IMS integration: N/A Basic High

3. Critical audit findings

The following findings, if not appropriately addressed before commencement of the stage 2 audit are likely to result in major nonconformities being identified or an inability to complete the Stage 2 audit.

1. Risk and Opportunity (risk determination & planning to action) has not shown clearly that representing production for Woodline & C-PRO

Alur proses produksi dan inspeksi untuk produksi Woodline & C-PRO belum tersedia saat tinjauan stage-1 ini dilakukan. Saat on site visit perlu dipastikan lagi keberadaannya.

2. Risk and Opportunity (risk determination & planning to action) has not shown clearly that representing production for Woodline & C-PRO

Risk dan Opportunity (risk determination & planning to action) belum menunjukkan secara jelas yang mewakili produksi untuk Woodline & C-PRO

3. Considering that the quality objectives are for the organization (not per function or department) it is necessary to verify whether there are quality objectives related to Woodline & C-PRO available or there may be an associated KPI that can be ensured

Mempertimbangkan bahwa sasaran mutu adalah untuk organisasi (bukan per fungsi atau departemen), perlu untuk memverifikasi apakah ada sasaran mutu yang terkait dengan Woodline & C-PRO tersedia atau mungkin ada KPI terkait yang dapat dipastikan

4. Non critical audit findings

The following findings, if not appropriately addressed, may lead to nonconformities being identified at the Stage 2 audit.

NA

5. Audit Conclusions

The Stage 1 audit was successful in meeting the stated objectives: Yes No

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The stage 1 audit was limited in time and scope to the stated objectives and it is possible that additional weaknesses will be identified during future audit activities. With consideration to the findings identified in section 3 and 4 of this report, the overall conclusions of the audit are as follows:

The management system has been planned to conform with all the requirements of the audit standard: Yes No

The management system is designed to achieve the organization's policy objectives: Yes No

Based on the information provided, the system is designed to identify and manage compliance with statutory, regulatory and contractual requirements: Yes No

The internal audit and management review planning assure appropriate coverage prior to the Stage 2 Audit: Yes No

Any scope exclusions are appropriate and justified: N/A Yes No

The Stage 2 audit should proceed as presently planned: Yes No

Comments or details of necessary changes to the stage 2 audit plan:

6. Opening and Closing Meeting Attendance Record

Name	Position	Opening	Closing

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