No	Keterangan	Status			PIC Departemen	Rencana Jadwal Penyelesaian																				Ref
		Hard copy	Soft copy	Ket		Bulan : Januari 2024				Bulan :Februari				Bulan : Maret 2024				Bulan : April 2024				Bulan : Mei 2024				
						Mg 1	Mg 2	Mg 3	Mg 4	Mg 1	Mg 2	Mg 3	Mg 4	Mg 1	Mg 2	Mg 3	Mg 4	Mg 1	Mg 2	Mg 3	Mg 4	Mg 1	Mg 2	Mg 3	Mg 4	
	Struktur Organisasi																									
1	A.0. UTAMA		√	Ditambahkan No Dokumen dan Dimasukan Kedalam List Kendali Dokumen	HC & GA																					
2	A.0.0. ADMINISTRASI KEUANGAN		√		HC & GA																					
3	A.0.1. CORPORATE SECRETARY		√		HC & GA																					
4	A.0.2. CORPORATE MANAGEMENT SYSTEM		√		HC & GA																					
5	A.0.3. R and D		√		HC & GA																					
6	A.1. FINANCE ACCOUNTING CONTROLLER (FIACO)		√		HC & GA																					
7	A.2. PURCHASING		√		HC & GA																					
8	A.3. INFORMATION TECHNOLOGY		√		HC & GA																					
9	A.5. HC GA		√		HC & GA																					
10	B.0. SALES MARKETING		√		HC & GA																					
11	B.1. MKT SYSTEM DEVELOPMENT		√		HC & GA																					
12	B.2. SALES DISTRIBUTION		√		HC & GA																					
13	B.3. E-CATALOGUE		√		HC & GA																					
14	B.4. SALES MARKETING ADM		√		HC & GA																					
15	B.5. GLOBAL SOURCING NSB		√		HC & GA																					
16	B.6. TRADING EXIM		√		HC & GA																					
17	B.7. BUSINESS DEVELOPMENT		√		HC & GA																					
18	C.0. PRODUKSI		√		HC & GA																					
19	C.1. PRODUKSI REGULER		√		HC & GA																					
20	C.2. NURSING BED & PROJECT		√		HC & GA																					
21	C.3. MSD & ENGINEERING		√		HC & GA																					
21	C.4. SCM		√		HC & GA																					
21	C.5. QUALITY CONTROL		√		HC & GA																					
21	C.6. MSD		√		HC & GA																					
	Jobdesk																									
22	A.0.1. CORPORATE SECRETARY				corsec & HCGA																					
23	A.0.2. CORPORATE MANAGEMENT SYSTEM				CMS -HC&GA																					
24	A.0.3. R and D				R&D-HC&GA																					
25	A.1. FINANCE ACCOUNTING CONTROLLER (FIACO)				FICO -HC&GA																					
26	A.2. PURCHASING	√	√		PCH-HC&GA																					
27	A.3. INFORMATION TECHNOLOGY				IT -HC&GA																					
28	A.5. HC GA				HC&GA																					
29	B.0. SALES MARKETING				MKT -HC&GA																					
30	B.1. MKT SYSTEM DEVELOPMENT				MKT -HC&GA																					
31	B.2. SALES DISTRIBUTION				MKT -HC&GA																					
32	B.3. E-CATALOGUE				MKT -HC&GA																					
33	B.4. SALES MARKETING ADM				MKT -HC&GA																					
34	B.5. GLOBAL SOURCING NSB				MKT -HC&GA																					
35	B.6. TRADING EXIM				MKT -HC&GA																					
36	B.7. BUSINESS DEVELOPMENT				MKT -HC&GA																					
37	C.0. PRODUKSI	√	√		PRD -HC&GA																					
38	C.1. PRODUKSI REGULER	√	√		PRD -HC&GA																					
39	C.2. NURSING BED & PROJECT	√	√		PRD -HC&GA																					
40	C.3. MSD & ENGINEERING				MSD ENg -HC&GA																					
41	C.4. SCM				SCM -HC&GA																					
42	C.5. QUALITY CONTROL				QC -HC&GA																					